

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
REGIONAL WATER QUALITY CONTROL BOARD
CENTRAL VALLEY REGION

AMENDMENTS
TO
THE WATER QUALITY CONTROL PLAN FOR THE SACRAMENTO
RIVER AND SAN JOAQUIN RIVER BASINS

FOR
THE CONTROL PROGRAM FOR FACTORS CONTRIBUTING TO THE
DISSOLVED OXYGEN IMPAIRMENT IN THE STOCKTON DEEP
WATER SHIP CHANNEL

DRAFT FINAL STAFF REPORT
APPENDIX D
RECOMMENDED FORMAT FOR COMMENT LETTERS



24 May 2004

Interested persons may submit written comments on the proposed amendment. To be included in the written response to comments included in the final administrative record, written comments must be submitted by 24 June 2004 to:

Mark Gowdy
California Regional Water Quality Control Board, Central Valley Region
11020 Sun Center Drive, #200, Rancho Cordova, CA 95670.

To facilitate staff's written response to comments, please use the following format for your comment letters. In addition to a paper copy of your comments, an electronic version would be appreciated.

1. Format for Comments Suggesting Revisions

The suggested format is to number the comment, state in one sentence the topic upon which the comment is directed, provide a supporting argument, and make a specific recommendation. Supporting arguments should include citations, where appropriate. For example:

Comment #. *One sentence description or title for the comment*

Suggested revision to the Basin Plan Amendment language or staff report. For suggested revisions to the Basin Plan Amendment language please use underline/strikeout to show changes from the staff proposal. For suggested changes to the staff report, please clearly indicate the section(s) being addressed. The discussion related to the suggested revisions should be clearly supported by reference to applicable law or scientific or technical reports, where appropriate.

2. Format for Comments Supporting Staff Recommendations

If the commenter concurs with a staff recommendation, a statement to that effect will assist the Regional Board in determining what action, if any, to take on the staff recommendation. In general, no supporting discussion need be presented, unless the commenter feels that the staff recommendation could be further enhanced or clarified. For example:

Comment #. *One sentence description or title for the comment*

The provision(s) of the proposed Basin Plan Amendment that the commenter supports should be clearly stated. The commenter may want to provide their reason for supporting the provision of the proposed Basin Plan Amendment, especially if it differs from the staff rationale. Additional legal or scientific citations can also be provided.